

Writing Assignment Checklist

Followed Assignment Instructions

- Excellent (A Level): Followed all the assignment instructions 100%
- Good (B Level): Missing 2-3 minor details, followed at least 90% of the assignment instructions
- Okay (C Level): Missing 2-3 major details, followed at least 80% of the assignment instructions
- Redo (D/F Level): Followed 79% or less of the assignment instructions

Sentence Structure, Grammar, Mechanics, & Spelling

- Excellent (A Level): All sentences are well constructed and have varied structure and length. The writer makes no errors in mechanics, grammar, spelling, or sentence structure.
- Good (B Level): Most sentences are well constructed and have varied structure and length. The writer makes few errors in grammar, mechanics, and spelling. The errors do not interfere with understanding the material.
- Okay (C Level): Most sentences are well constructed, but have a similar structure and length. The writer makes several errors in grammar, mechanics, and spelling. The errors interfere with understanding the material.
- Redo (D/F Level): Sentences sound awkward, are distractingly repetitive or are difficult to understand. The writer makes numerous errors in grammar, mechanics, and spelling. The errors interfere with understanding the material.

Word Choice

- Excellent (A Level): The writer uses vivid words and phrases. The choice and placement of words seems accurate, natural, and not forced. The word choice greatly enhances the understanding of the thesis or main point.
- Good (B Level): The writer uses vivid words and phrases. The choice and placement of words is inaccurate at times and/or seems overdone. The word choice enhances the understanding of the general topic.
- Okay (C Level): The writer uses words that communicate clearly, but the word choice lacks variety. The word choice creates basic understanding of the topic.
- Redo (D/F Level): The writer uses limited vocabulary or the words are at an inappropriate level for the intended audience. Jargon, clichés, acronyms, slang, etc. is used inappropriately and distracts from the understanding of the topic.

Voice

- Excellent (A Level): The writer's purpose is very clear and stated in the first paragraph. There is strong evidence of attention to the intended reader/audience. The writer's experience or the quality of research on the topic is evident and reliable.
- Good (B Level): The writer's purpose is somewhat clear and stated in the beginning. There is some evidence of attention to the intended reader/audience. The writer's experience or the quality of research on the topic is mostly evident and reliable.
- Okay (C Level): The writer's purpose is unclear or stated later in the writing. There is partial evidence of attention to the intended reader/audience. The writer's experience with the topic or the quality of research seems limited or unreliable.
- Redo (D/F Level): The writer's purpose is unclear or not stated in the writing at all. There is no evidence the writer has experience or researched the topic. The information seems forced, inaccurate, or unreliable.