Call to Order
President DeBoard called the meeting to order at 2:01PM.

Roll Call


Recognition of Visitors
Jerry Legere- Emeritus Faculty Association
Kristi Archuleta- Faculty Senate President

Approval of the Minutes
The November minutes were approved as distributed.

Special Order of the Day
Sonya Watkins, Chief Information Officer
Presented three initiatives that the department of Information Technology are undertaking, which are:

- Enhanced communication and outreach
- Improved service delivery
- Leverage automation and create efficiencies
  - improve solutions review process (software approval process)
  - establish a “call for projects” (season to submit project proposals)
  - improve employee security and access process
The UCO Service Desk now offers a self-service section to create your own service ticket. Additionally, a “knowledge base” tab provides a trouble shooting/ frequently seen issues database that allows self-service and/or identification of issue to improve the information submitted on a ticket.

Approximately 22,000 users are connected continuously on the UCO network. A new contract has been entered into with MidCon for a remote data center site facilitating the redundancy and continuity plan for the university.

A strategic realignment exercise was conducted through a consultant which produced a set of recommendations that included reorganizing the IT structure to create 15 needed positions ($1.6 million to fully staff). To do so, an incremental technology fee increase was presented and approved to increase the technology fee to $11.44 broken down over a five year period with a $2 increase in place for year one.

**Senate Executive Committee Reports**

1. **President DeBoard:**

   The Executive committee met with President Betz and Vice-President Neuhold on November 27. President Betz noted the next Oklahoma legislature will be younger and more female than past groups. They appear to be interested in solving problems. The president also noted that 1195 students will graduate this month.

   Vice-President Neuhold said part of fall revenue shortfall will be covered with temporary salary savings. The Cabinet is working on solutions for the remaining amount. Spring enrollment numbers look soft right now but there is still some time for spring enrollment. FY20 budget will take into account the lower than expected FY19 enrollment numbers.

   The Transportation and Parking Committee will resume meeting in Spring 2019. Senator Short will represent the Senate on this committee.

   Patrick Harrell won the Operations Division Special Election. Welcome Senator Harrell. Senator Harrell will serve on the Information Resources and Technology Committee.

   Most of you are aware that when the Senate passes legislation the Executive Committee presents that legislation to President Betz and Vice-President Neuhold. If the passed legislation is a resolution, no action or response is required. If the passed legislation is a proposal, the President has 30 days to issue a response. Regardless of the type of legislation, the President and Vice-President typically ask detailed questions about the origin of the legislation and what research was done by the Senate to justify our position. We are entering the time of year when we expect to see (and are seeing) more pieces of legislation being introduced and debated. I’d remind committee chairs that it is imperative that we are able to back up our legislation with research. There are two
questions that we always need to be able to answer: First, did you contact the relevant and appropriate departments on campus. That is, those who will be most affected if the legislation is implemented. Second, what are other institutions doing? Are we in the norm or are we outside the norm? Effective research makes our bills more relevant and increases their chance of success. Speed is less important than thoroughness.

2. Vice-President Liskey:
Legislation to be debated / voted on today:
- SSA2018/2019-001 University Committees
- SSR2018/2019-002 No Weapons on Campus

Faculty Senate Report:
DRT Presentation: Jordan Broils & Talia Rodriguez. The DRT members presented on the three goals that was presented to Staff Senate. There were some challenges from the floor from a couple senators regarding the accuracy of the information presented and a suggestion to change some of the language. A senator pointed out that though the faculty members agreed, class size will dictate whether a new curriculum is permitted to be offered. A senator pointed out that course description may also contribute to this as the content of the classes are not fully detailed as they are not updated from year to year.

The Faculty Senate is working to review their governing documents. Work on the Freedom of Expression policy is ongoing.

The Faculty Handbook & Academic Affairs Committee reported that on efforts to update the Faculty Handbook including adding new rank of distinguished professor, which would come with small salary increase.

FSR2018-2019-001: No Weapons on Campus was introduced, debated, and passed.

3. Secretary/Treasurer Campbell:
No report.

4. Webmaster/Historian Haggerty:
No report.

5. Parliamentarian Baird:
Accelerated Bill Process:

Per the Bylaws, (pg. 10) normally, we don’t vote on bills the same day they are presented. Bills are introduced at one meeting and debated and voted on at the following meeting. This gives Senators time to research the bill and discuss it with their constituents. However, the Bylaws allow for the senate to vote for an accelerated process.

Amendment to the Bylaws Process:
A 2/3 majority is required to approve an amendment to the bylaws.
1. **University Planning Council**  
   President DeBoard
   
   UPC did not meet in November. The next scheduled meeting is December 7.

2. **Committee for University IT Project Prioritization**  
   Senator Button
   
   CUIT did not meet in November.

3. **Committee on Diversity**  
   Senator Reteria Mendoza
   
   The committee met November 14. The committee discussed progress on the diversity planning process. Dr. Macey and Meshawn Conley are working on a Qualtrics survey to be sent out in the spring. The survey will ask departments/units to assess and reflect on the progress in fulfilling the goals in the UCO Diversity Statement. Members discussed the Native American Heritage Month events happening in November and the faculty and staff associations reported on their events and efforts. The committee will meet again on December 12.

4. **Oklahoma Legislative Update**  
   Senator Botello
   
   An identical constitutional carry gun bill as last year will be introduced again. The constitutional carry bill would allow any adult not disqualified by state or federal law from purchasing or possessing a firearm, and not carrying the firearm in furtherance of a crime to carry a firearm, concealed or unconcealed, loaded or unloaded without the currently required training and license. Governor-elect Stitt has signaled his support for this gun policy. About 2000 piece of new legislation will be introduced. Bill requests are due December 7, 2018.

   There is a natural learning curve for new legislators to learn procedures. UCO has a lot of friends in the legislature and we plan to strengthen those relationships and reach out to new legislators to start building those relationships. UCO friend, Emily Virgin is the Democratic Floor Leader. UCO Alumna Cyndi Munson is the democratic caucus Chair.

   Senators can view the Legislative Tool Box on the Public Affairs website. It will have budget proposals from Governor-elect Stitt and the Chancellor along with critical legislation.

   The Lt. Governor-elect met with President Betz to discuss Governor Stitt’s vision of economic development and improving the quality of life for Oklahomans. UCO is an important partner in accomplishing that goal. UCO has relationships with some individuals working with the Governor’s transition team, including UCO Alumna, Representative Rhonda Baker. She has also been named Chair of the House Common Ed Committee.
Senate Standing Committee Reports and Membership

1. Constitution, Parliamentary Procedure, and Elections Committee
   Chair: Senator Baird
   Vice Chair: None
   Members: Senators Baird, Clavin, Daro and Wimmer
   Met on December 13. Legislation presented:
   a. University Committee names stripped from Bylaws Amendment
      i. Updated copy of the Bylaws
   b. Election Tie Breaker Amendment
      i. Review and edit 3nd draft
   c. Committee Structure/Focus
      i. Further discussion

2. Communications Committee
   Chair: Senator Haggerty
   Vice-Chair: Senator Duke
   Members: Senators Duke, Haggerty, Ramsdell and Smith

   No meeting and no report.

3. Personnel Policies and Compensation Committee
   Chair: Senator LaFave
   Vice Chair: Senator Bieri
   Members: Senators Biere, Caldwell, Dobbs, Haque, LaFave, Martucci, Platt and Seigman

   No meeting and no report.

4. Staff Development and Wellness Committee
   Chair: Senator Button
   Vice Chair: None
   Members: Senators Botello, Button, Carter, Morgan, Vaughn and Wellington

   Met via email on December 17. None of the University Committees assigned to this
   Standing Committee met in November.

5. Information Resources and Technology Committee
   Chair: Senator Moore
   Vice Chair: None
   Members: Senators Gamagedara, Moor, and Shortt

   No meeting and no report.

6. Alumni and Community Involvement Committee
   Chair: Senator Jackson Hardwick
Vice Chair: Senator Provine  
Members: Senators Huff, Hunter, Jackson-Hardwick, Provine and Stephens

Met throughout November via email. Discussion on No Weapons on Campus Resolution. The Committee drafted a resolution and discussed draft of the resolution.

**Unfinished Business**  

**New Business**  
SSR 2018/2019-001: Diversity Round Table Goals Support: Past-President Renteria introduced the resolution.

SSR 2018/2019-002: No Weapons on Campus: Senator Jackson-Hardwick introduced the resolution. She made a motion to suspend the rules in order to debate and vote on the resolution today. Debate ensued on the motion to suspend. The Motion passed. Debate ensued on the resolution. The resolution passed.

**Announcements for the Good of the Order**  
1. Senator DeBoard: Faculty & Staff Holiday Party is December 6, 1-3PM in the NUC ballrooms.
2. Senator Button: cost of living increase is possible for faculty & staff senates to consider pursuing and/or a pay increase.

**Adjournment**

President DeBoard adjourned the meeting at 3:13PM.

Respectfully Submitted,  
Secretary-Treasurer Campbell