Call to Order
President Renteria called the meeting to order at 2:03 p.m.

Roll Call

Senators Absent (6): Senator Bryant, Senator Curtis, Senator Duke, Senator Hocking, Senator Moore, Senator Shortt

Recognition of Visitors
Jerry Legere – Emeritus Faculty Association
Khari Huff – UCO Wellness Center, senator-elect
Lauren Carter – UCO Housing Administration, senator-elect
Lisa Haque – UCO Housing Administration, senator-elect
Brittany Platt – UCO Transportation and Parking, senator-elect
Zachary Hunter – UCO Dept. of Advanced Professional & Special Services, senator-elect
Niki Morgan – UCO Dept. of Criminal Justice, senator-elect
Tami Clavin – UCO Academic Advisor, senator-elect
David Seigman – UCO Office of Information Technology

Approval of the Minutes
The minutes were approved as distributed.

Special Order of the Day
Kevin Freeman, Vice President for Operations

Vice President Freeman gave an update on campus construction projects. He noted that none of the current construction projects are being funded by state appropriations. Funding mechanisms range from donated funds, college course fees, bonds, and student activity fees. Mr. Freeman
also gave an update on the expanded scope of the Operations Division. The Athletic Department and the Wellness Center have recently come under the purview of Operations.

Senate Executive Committee Reports

President Renteria:

President Renteria thanked all who were able to attend the Staff Senate social, which was generously funded by VP Neuhold. The executive committee met with President Betz and VP Neuhold on April 18. During the meeting, we asked for an update on the Tuition Waiver Benefits proposal. At the time of our conversation, the state budget was not finalized. UCO will need to address the projected gap of a flat budget prior to adding to the budget. The President’s Cabinet has already identified most of the gap. President Betz and VP Neuhold will be discussing with VP Freeman the feasibility of the Gender-Inclusive Restroom Guidelines proposal. Official responses will be added to the website. President Betz provided a legislative update and did not anticipate cuts to higher education. The OSRHE were looking at a flat budget scenario with Oklahoma’s Promise and concurrent enrollment being priorities. President Betz thanked everyone who participated in NCUR. The Staff Senate executive committee met with the Faculty Senate executive committee on April 10. The executive committees discussed the joint process and reviewed the Staff/Faculty Joint Issue Processes resolution being introduced under New Business. The Executive Committee met on April 16 to finalize the joint process resolution, review the staff survey from the Communications Committee, and finalize details for the Staff Senate social. President Renteria announced that elections for the new executive committee will be in July and encouraged those interested to reach out to current committee members.

Vice-President Butler:

VP Butler announced that the Campus Expression Policy Bill (SSB 2017/2018-001) is under review in Personnel Policies & Compensation Committee. The items introduced for vote during June meeting are:

- Fall Break as a Holiday Bill changed to Thanksgiving Break Proposal (SSP 2017/2018-003): Staff Development & Wellness
- Age-Friendly University Resolution (SSR 2017/2018-003): Alumni & Community Involvement Committee
- Staff/Faculty Joint Issues Process Resolution (SSR 2017/2018-004): Executive Committee

Second session of the Staff Senate Orientation will be June 18, 3:00 p.m. in OLN 211. Both new and returning Senators are invited to attend.

Secretary/Treasurer DeBoard:

No Report

Webmaster/Historian Duke:
Senator DeBoard gave this report: WCMS just had an upgrade, once Senator Duke is comfortable in the new version, she will update the website with FY19 senators and photos. If senators have a headshot they would like posted on the website, they can email Senator Duke.

Parliamentarian Powers:

Instant Runoff- 2.3.1 If the number of nominees is more than the number of seats to be filled, the election shall be decided by instant-runoff vote. Instant Runoff is defined by SSR 2015/2016-004. This resolution explains how the instant runoff works.

University-Wide Committee/Representation Reports

1. University Planning Council  President Renteria
UPC met on April 16. During this meeting VP Neuhold provided a budget update to the council. VP Neuhold reported on the end of FY 18: the year started with a 6% reduction to our beginning budget and UCO received one rescission; there is no additional rescission expected from the state this year. A possible internal rescission could happen based on summer credit hour production. VP Neuhold reported that we are on track with our spending based on previous years and that President’s Cabinet is in ongoing discussions to build a strategy for the FY 19 budget. The goal for the cabinet is to apply only permanent solutions. A flat budget leaves us with a gap of $9 million based on mandatory increases, permanentizing funding for FY 18 temporary funds and a projected enrollment change. Our current reserve is at approximately 65%. Any surplus this year, will be moved to reserves. The Staff Senate presentation to UPC was scheduled for May 21. However, that meeting has been cancelled, so the presentation will be in June.

2. Communicator’s Council  Senator Curtis
No meeting; No report

3. Healthy Campus Leadership Team  Senator Wellington
Senator Wellington gave report. One new healthy vending machine has been added to campus. Proceeds from those machine fund student scholarships.

4. Committee for University IT Project Prioritization  Senator Button
No Meeting; No Report

5. National Alumni Board of UCO  Senator Ramsdell
Senator Ramsdell reported that the board met on April 17. They had a presentation from Jeff Harp regarding tail gaiting and alcohol on campus. The board approved the budget, discussed chapters' work and encouraged board giving.

6. Committee on Diversity  Senator Braun
The Committee met on April 11. The Committee reflected on the recently concluded National Conference on Undergraduate Research. The committee noted the favorable response from conference participants to the availability of gender-inclusive restrooms on
campus, the availability of ASL interpreters, and programming. A suggestion was given to consider including receptions and networking opportunities targeted to specific populations for future conferences. The Native American Faculty and Staff Association’s endowed scholarship is fully funded with the first awards to be made for the 2018-19 academic year. The African American Faculty and Staff Association is joining with campus and community partners to support distinguished alumnus Booker T. Washington, Jr’s induction in the Oklahoma Athletic Hall of Fame. The Native American Success Initiative is currently seeking faculty and staff members to serve as mentors for students in the program.

7. **Oklahoma Legislative Update**  
   **Senator Butler**

House and Senate chambers adjourned May 3, 2018 about three weeks ahead of schedule.  

Budget/Legislation update as of May 25:

- The OSRHE is flat with a $7.5 million increase to support reimbursement for concurrently enrolled students increasing reimbursement from ~ 20% to nearly 80%.
- The FY budget will be received May 25. The budget is then presented to RUSO and Regents at varying dates throughout June dates to be finalized by the end of June.
- SB1212 update: As mentioned previously through email updates, this bill passed through the House and Senate and was vetoed by Governor Fallin. This bill would have allowed open or concealed carry for anyone over the age of 21 without requiring a license or firearm training. UCO opposed this bill and is part of a 60-plus member statewide coalition of interest areas also opposing the bill.

**Upcoming:**

- **Friday, June 1** is the last day to register to for vote for the primary election registration  
- The deadline to request an absentee ballot is **5:00 p.m., June 20.**  
- Early voting will take place Thursday, June 21, 8 AM - 6 PM, Friday, June 22 8 AM - 6 PM, and Saturday, June 23 9 AM - 2 PM  
- VP Butler reminds employees about Voting Leave  
- A total of 463 candidates filed for the 125 House and Senate legislative seats up for election in November; after candidate withdrawals and challenges, there will be 442 names on the ballot this year; a 24% increase from the 357 candidates on the ballot in 2016 and a 67% increase from the 264 candidates who filed in 2014.

Information on how to register to vote, track bills and find your legislators are on UCO’s Public Affairs website: [http://sites.uco.edu/central/leadership/public-affairs/2018-legislation.asp](http://sites.uco.edu/central/leadership/public-affairs/2018-legislation.asp)  
Additional legislative information is also located on this page in the legislative tool box.

8. **Business Continuity Oversight Council**  
   **Senator Button**

No Meeting; No Report

9. **Employee Wellness Committee**  
   **Senator Wellington**

Central 5k happened. Continuing to promote new Wellness policy.

10. **Transportation and Parking Committee**  
    **Senator Castleberry**
No meeting; no further meetings until Fall 2018.

**Senate Standing Committee Reports and Membership**

1. **Constitution, Parliamentary Procedure, and Elections Committee**  
   Chair: Senator Powers  
   Vice Chair:  
   Members: Senators Daro, Powers, Wimmer  

   Met Monday, April 23. Held drawing for 1 year term in Operations. Lisa Haque was selected. Discussed upcoming Staff Senate Officer Nominations and Election. Runoff election for Finance ended Tuesday, April 17. Jakey Dobbs was the winner.

2. **Communications Committee**  
   Chair: Senator Duke  
   Vice-Chair: Senator Weathers  
   Members: Senators Curtis, Duke, Provine, Weathers  

   The committee met on April 10 and discussed surveying all staff and possibly faculty regarding how best to serve our community and to inquire if there are any who have ideas/concerns/issues that Staff Senate should consider. Staff Senate knowledge is to be addressed also. The survey results are intended to provide each Staff Senate committee a little direction in the new fiscal year. The committee created the survey in Qualtrics. Committee members reviewed the draft over the next few days. The committee created a timeline for approval of survey and dissemination.

3. **Personnel Policies and Compensation Committee**  
   Chair: Senator Shortt  
   Vice Chair: Senator LaFave  
   Members: Senators Bieri, Caldwell, Crouch, Hocking, LaFave, Martucci, Shortt, Vaughn  

   Met April 18 to discuss Campus Expressions bill and is working on minor revisions.

4. **Staff Development and Wellness Committee**  
   Chair: Senator Castleberry  
   Vice Chair: Senator Wellington  
   Members: Senators Campbell, Castleberry, Hagy, Jones, Wellington  

   Met April 23 to discuss Fall Break as a Holiday bill and finalize the proposal being presented for a vote at this meeting.

5. **Information Resources and Technology Committee**  
   Chair: Senator Button  
   Vice Chair: Senator Moore  
   Members: Senators Button, Gamagedara, Moore
No Meeting; No Report

6. **Alumni and Community Service Committee**
   Chair: Senator Haggerty
   Vice Chair: Senator Jackson-Hardwick
   Members: Senators Haggerty, Jackson-Hardwick, Liskey, Braun, Ramsdell

   The committee met on April 18. The proposed Age-Friendly University Resolution was reviewed and discussed. Senator Jackson-Hardwick reported that Dr. Simmons was in support of UCO joining the AFU Global Network. Final verbiage was agreed upon for the proposed resolution.

**Unfinished Business**

No Unfinished Business

**New Business**

SSR 2017/2018-003 Support for Age-Friendly University – Senator Haggerty presented the Resolution.
SSR 2017/2018-004 Staff/Faculty Joint Issue Processes – Vice-President Butler presented the Resolution.

**Announcements for the Good of the Order**

1. Staff Senate Orientation Part I will take place on May 7, 2:00-4:00pm in OLN 211.
2. President Renteria encouraged Senators to consider running for a Staff Senate Executive office.

**Adjournment**

President Renteria adjourned the meeting at 3:19pm.

Respectfully Submitted,
Secretary-Treasurer DeBoard