Call to Order
President Baird called the meeting to order at 2:02 p.m.

Roll Call


Recognition of Visitors
Kelly Vaughn, Carlie Wellington, Lauren Bieri, Mike Liskey, James Daro, Adam Crouch and James Provine, Incoming and potential senators.

Approval of the Minutes
The minutes were approved as distributed without correction.

Senate Executive Committee Reports

President Baird:
There will be a vote in new business on the executive committee appointment of Mike Liskey to a 3-year term on the senate.

President Betz has responded to all three proposals we submitted. The FMLA and leave share proposals were accepted and approved. The policy changes will take effect July 1, 2017. The short term disability proposal will need further consideration. President Betz’ responses will be added to the website.

The joint council monthly lunches between Staff Senate, Faculty Senate, and UCOSA have been beneficial, President Baird wants to continue these meetings next year. The funding for these...
lunches has been paid by academic affairs. We hope to continue to maintain the relationship between these councils in the future.

President Baird gave an overview of the executive committee monthly meetings with President Betz and VP Neuhold.

Vice-President Renteria:
Vice President Renteria is working on the Staff Senate orientation. Part I will take place May 3 from 1-2:30 pm and Part II will take place on June 29 from 2-3:30 pm. Both session will take place in the Virginia Lamb Room. VP Renteria has updated the bill tracking spreadsheet on the shared drive. She also attended the April 13 and April 27 Faculty Senate meetings. The Faculty Senate passed several resolutions including the recommendation to create a university public art committee and recommended that tenure and promotion review comments be confined to the areas of teaching, scholarly activities, and contributions to the institution and profession. Faculty Senate has elected its new officers: Dr. Kristi Archuleta for president, Dr. Tim Bridges for vice president, Dr. Lindsey Churchill for reporter/historian, and Dr. Guillermo Martinez-Sotelo for treasurer/secretary. A parliamentarian will be appointed by the president.

Secretary/Treasurer Duke:
Nothing to report at this time.

Reporter/Historian Tozer:
No update on the listserv. She is working on the website for next year’s incoming senators. Send headshots and any corrections to her.

Parliamentarian Powers:
Parliamentarian Powers reminded senators to stand while speaking. This is important for a couple of reasons.

1. When you are speaking you “have the floor”. When you are done speaking and sit down, you “yield the floor.” This helps to maintain order.
2. In a large room like this, it is often difficult to hear. By standing, it helps those of us who have a harder time hearing to focus on who is speaking.

University-Wide Committee/Representation Reports

1. University Planning Council
   Senator Baird

   The committee met and saw final presentation before going into the next phase of planning. Athletics has proposed a new $1.25 fee by the 17-18 school to increase by $.25 every year going forward. This money will go toward scholarships. They want 6 sports to be the top funded in the MIAA conference. They also mentioned that cutting sports risks violating Title IX mandates. Both Faculty and Staff senate had presentations. OIT presented and asked for 1 million more in funding per year to have a more competitive pay scale in their division. OIT is also proposing hiring a business analyst.

2. Communicator’s Council
   Senator Jackson-Hardwick
Senator Jackson-Hardwick went over a new way of reporting this committee’s activities to the senate. Reports will be sent via email each month.

3. Healthy Campus Leadership Team

Senator Curtis

Senator Curtis was unable to attend the last meeting; Senator Tozer reported. The committee discussed implementation and collaboration with bike and walking trails on campus and connecting them with the city routes. There is a need for water stations along the route. There will be changes on how the Healthy Campus meeting operates. They will create an advisory or executive committee and have sub-committees to work on items. Currently, faculty senate is not represented due to the meeting time overlap with faculty senate meetings.

4. Committee for University IT Project Prioritization

Senator Dumas

No meeting this month, nothing to report.

5. National Alumni Board of UCO

Senator Morris

They met April 18th, Joe Mueller came and gave an update. They voted on new committee members; discussed budget, and put a halt on non-essential events. The committee wants to roll over funds. Discussed NCUR event on campus in 2018. Dave Lewis discussed the fundraising need for NCUR; the Alumni board pledged $5,000.

6. Committee on Diversity

Senator Renteria

The Committee on Diversity met on April 12. The committee continues to plan focus groups with faculty, staff, and student groups to follow-up on the campus conversation hosted earlier this year. An ad hoc committee of staff and faculty has been created to develop a set of policies and procedures for working with addressing the needs of Deferred Action for Childhood Arrivals and undocumented students. Committee members met with University Communications to discuss ways in which the UCO campus diversity will be represented on the new website. Updates on community events were provided as well as the Employee Conference scheduled for May 25 from 8:30 am to 1:00 pm. The theme for this year’s conference is “Global and Cultural Competency.”

7. Legislative Update

Senator Butler

Senator Butler gave an update on legislation. They are monitoring 14 bills; all are on the public affairs website. The gun bills are dead at this point. Senator Butler encouraged all senators to read about upcoming budget legislation and contact their legislators.

Senate Standing Committee Reports and Membership

1. Constitution, Parliamentary Procedure, and Elections Committee
   Chair: Senator Powers
   Vice Chair: Senator Rogalsky
   Members: Senators DeBoard, and Moore
Report: They met and discussed the amendment that we will be voting on today. After the elections, it was brought to our attention that Senator Dumas was completing her term. It was a two-year appointment that was listed as a three-year in transition between secretaries. Since a determination had been previously made to begin to reassign finance seats to operations, our committee has recommended that Mike Liskey be appointed to a 3-year term. We have been communicating with President Maisch of Faculty Senate about recommendations to fill our vacant faculty seats. We reviewed our current attendance policy and determined that no changes needed to be made at this time.

2. Communications Committee
   Chair: Senator Tozer
   Vice Chair: Senator Jackson-Hardwick
   Members: Senators Hsu, and Wullstein
   Report: The committee did not meet last month. Nothing to report.

3. Personnel Policies and Compensation Committee
   Chair: Senator Mankin
   Vice Chair: Senator Shortt
   Members: Senators Goad, LaFave, Motley, Peck
   Report: Senator Shortt gave the report, this committee met on April 27th. They had two items on the agenda, a budget proposal to study market salaries for campus, and what can be done to bring employees at .85 closer to 100 with current budget concerns. The committee is still working on the tuition waiver, a rough draft is almost ready.

4. Staff Development and Wellness Committee
   Chair: Senator Curtis
   Vice Chair: Senator Castleberry
   Members: Senators King, Waddle, Weathers, and Young
   Report: The committee did not meet last month, nothing to report. Senator Curtis emailed Diane Feinberg about the possible duplication of efforts within the committee and Employee Wellness Specialist Khari Huff.

5. Information Resources and Technology Committee
   Chair: Senator Button
   Vice Chair: Senator Vorpal
   Members: Senator Hagy
   Report: Senator Button and Senator Hagy met with a representative of the Office of IT to discuss issues that would be relevant to the IRT Committee. This was an information gathering meeting, as there are no bills currently assigned to the committee.

Three policy proposals have been presented by OIT to the President’s Cabinet and are currently under development. These proposals address: 1) a Social Media use policy, to help clarify the grey areas between personal communications and official university communications when using social media accounts such as Twitter; 2) an Electronic
Communications policy to address chat services; and 3) a Web Content management team which will oversee branding / marketing and create a graphics standards guide.

Senator Button cautioned the senate to be cautious of phishing or scam emails that claim to be from UCO. If you receive a suspicious email, send it to support@uco.edu.

6. **Alumni and Community Service Committee**
   Chair: Senator Hogan  
   Vice Chair: Senator Dumas  
   Members: Senators Butler, Hull, Killian, and Morris  
   Report: No meeting, nothing to report at this time.

**Unfinished Business**

1) Amendment: SSA 2016/2017-001 Officer Election Rules  
President Baird opened floor for debate, Senator Powers was given the first opportunity to speak. Powers gave an overview of the election process and proposed changes. The floor was open for debate, none followed. There was a verbal vote, the amendment was approved.  
2) Resolution: SSR 2016/2017-005 Aspirations of the Staff Senate  
President Baird stepped down; Vice President Renteria presided over this portion of the meeting. President Baird gave an overview and mentioned changes to the resolution discussed in the last meeting. Senator Curtis moved to amend the resolution, Senator Morris seconded. Vice President Renteria read the proposed alternate wording aloud to the senate. The floor was open to debate, none followed. Vote to amend resolution passed. The vote on the resolution as amended resumed. The floor was open to debate, none followed. The resolution was approved. Vice President Renteria handed over the floor to President Baird.

**New Business**

President Baird introduced the appointment of Mike Liskey to fill the vacant seat in the operations division. Discussion followed. President Baird posed the question to appoint Mike Liskey to fill a 3-year term; the appointment was confirmed.

**Announcements for the Good of the Order**

None

**Adjournment**

President Baird adjourned the meeting at 2:49 pm.

Respectfully Submitted,  
Secretary/Treasurer—Cheryl Duke