III Staff Senate of the University of Central Oklahoma
Minutes from Tuesday, April 4, 2017
Forensic Science Institute Room 106

Call to Order
President Baird called the meeting to order at 2:02 p.m.

Roll Call

Members absent (8): Senator Goad, Senator Hogan, Senator Hull, Senator Jackson-Hardwick, Senator Jones, Senator Renteria, Senator Rogalsky, and Senator Tozer,

Recognition of Visitors
James Daro and James Provine, Incoming senators

Approval of the Minutes
The minutes were approved as distributed without correction.

Senate Executive Committee Reports

President Baird:
There is no guest speaker today, David Herd from human resources might speak in May regarding compensation updates. The executive committee is putting together an orientation for new and existing senators, President Baird encouraged all senators to attend. The weapons on campus joint resolution was passed by faculty senate. It has been signed by President Baird and John Maisch, faculty senate president. Both proposals passed last month have been signed and sent to president Betz. Per our constitution and by-laws, he has 30 days to accept or reject the proposals.

Today, the executive committee is presenting a resolution titled Aspirations of the Staff Senate to answer the question “Why is the staff senate here?” We are moving forward with this document as a resolution, hopefully it will be voted on next meeting. It will be presented during new business.
Vice-President Renteria:
President Baird read Vice President Renteria’s report. As of March 31, the Staff Senate has reviewed 10 pieces of legislation. Of these, 6 have been approved, 3 have been killed, and 1 is pending a vote from the Senate. Vice President Renteria attended the Faculty Senate meeting on March 9th. The Senate passed a similar resolution to the No Weapons on Campus resolution passed by the Staff Senate. UCOSA presented to Faculty Senate two resolutions they will be voting on soon. One resolution asked for student representation in discussions regarding college fee increases. The other resolution would require faculty who use additional online materials to consider costs of access codes for students. A resolution to create a committee to review and make recommendations regarding public art on campus was introduced. Vice President Renteria is working on the Staff Senate Orientation for new senators.

Secretary/Treasurer Duke:
Summer meetings will be scheduled and calendar invites sent out as soon as possible. We are looking for meeting space since the forensic science auditorium is not available during the summer months.

Reporter/Historian Tozer:
Reporter/Historian Tozer was absent, no report to present by other members of the executive committee.

Parliamentarian Powers:
Nothing to report at this time.

University-Wide Committee/Representation Reports

1. University Planning Council  
Senator Baird

The committee has not met due to the way dates fell on the calendar this month. President Baird showed the power point presentation he plans to show UPC at the next meeting. There was some discussion, and President Baird requested holding statements until later in the meeting when we discuss new business.

2. Communicator’s Council  
Senator Jackson-Hardwick

Senator Jackson-Hardwick was absent, nothing to report at this time. President Baird mentioned the committee’s meeting date and some ways for Senator Jackson-Hardwick to present what is going to happen before it happens to the senate.

3. Healthy Campus Leadership Team  
Senator Curtis

The committee did meet, Senator Curtis is on the employee wellness committee. They discussed the Broncho walking trails, working with the Wellness Center and nursing students on a walking study. They also have had a disabled person go through the trails to make sure they are accessible, there are still improvements to be made. Bike trails will be added and connected to existing City of Edmond trails. This would add visibility to the community. The committee is working with Khari Huff, Employee Wellness Specialist, to
create a physical activity policy. Once in place, this policy would be added to new employee training. Senator Curtis reminded the senate that ergonomics testing is provided by risk management. Some other ideas are employees sitting on stability balls instead of desk chairs. The Central 5k will occur on April 26th.

4. Committee for University IT Project Prioritization

Senator Dumas

No meeting in March, nothing to report.

5. National Alumni Board of UCO

Senator Morris

Their next meeting will be April 18th, nothing to report at this time.

6. Committee on Diversity

Senator Renteria

The Committee on Diversity met on March 8th. Dr. Cia Verschelden presented on the similarities between the issues and concerns identified in the 2014 Diversity Survey and in this past fall’s Campus Conversations series. Adrienne Martinez briefed the committee on the effects of the recent reversal of the Department of Justice’s and Department of Education’s guidelines on protections for Trans* students. She mentioned UCO continues to maintain its policy of allowing students, faculty, and staff members to use the facilities that correspond to their gender identities. The LGBTQIA+ Faculty and Staff Association presented to the committee regarding goals and upcoming programming of the association. The committee discussed identity-safe and identity-threat environments in relation to the Land Run mural. The Committee also reviewed and expressed its support for a proposed Faculty Senate resolution supporting the creation of a committee to review and make recommendations regarding public art on campus.

7. Legislative Update

Senator Butler

Senator Butler gave updates on several bills including ones regarding budget, OTRS, and weapons on campus. They will continue to go to the capitol during sessions. Senator Butler stated that they have several UCO bills to mention when they go to the capitol regarding weapons on campus, from UCOSA, Staff Senate, Faculty Senate, and a joint resolution. They are monitoring approximately 27 bills at this time.

8. LUCO Re-Tooling Committee

Senator Castleberry

The committee did meet and has reached a stopping point for this fiscal year. They are evaluating if they will have LUCO in fiscal year 18, and use those funds to hire an employee to manage leadership trainings on campus.

Senate Standing Committee Reports and Membership

1. Constitution, Parliamentary Procedure, and Elections Committee

Chair: Senator Powers
Vice Chair: Senator Rogalsky
Members: Senators DeBoard, and Moore
Report: Met on March 28th, concluded elections and conducted drawings for 2 year terms for IT, Academic Affairs and Student Affairs. (James Provine for IT, Michele Baker for Academic Affairs, Dallas Caldwell for Student Affairs.) We also worked on our Amendment that will be presenting in New Business today.

2. Communications Committee
   Chair: Senator Tozer
   Vice Chair: Senator Jackson-Hardwick
   Members: Senators Hsu, and Wullstein
   Report: The committee did not meet last month. Nothing to report.

3. Personnel Policies and Compensation Committee
   Chair: Senator Mankin
   Vice Chair: Senator Shortt
   Members: Senators Goad, LaFave, Motley, Peck
   Report: This committee met, President Baird was a guest. They discussed the tuition waiver that was indefinitely tabled, President Baird recommended killing it or taking it off the table. The committee voted to take it from the table and look at it again as a committee. Senator Mankin’s department is also currently reviewing tuition waivers. They are also working on a proposal to discuss budget and how faculty is given annual raises and staff is not. The discussion centered on the percentage of market value, and a proposal to look at funding sources for raises to staff members.

4. Staff Development and Wellness Committee
   Chair: Senator Curtis
   Vice Chair: Senator Castleberry
   Members: Senators King, Waddle, Weathers, and Young
   Report: The committee did not meet last month, nothing to report.

5. Information Resources and Technology Committee
   Chair: Senator Button
   Vice Chair: Senator Vorphal
   Members: Senator Hagy
   Report: They did meet, nothing new to report.

6. Alumni and Community Service Committee
   Chair: Senator Hogan
   Vice Chair: Senator Dumas
   Members: Senators Butler, Hull, Killian, and Morris
   Report: No meeting, nothing to report at this time.

Unfinished Business

1) Proposal SSP 2016/2017-003 Request for Short Term Disability
Senator Mankin gave a refresher on the proposal, debate followed. The question on whether to adopt the proposal was approved. Proposal passed.

**New Business**

1) Amendment: SSA 2016/2017-001 Officer Election Rules  
Senator Powers gave an overview of the amendment. President Baird announced that we will vote on this at our next meeting.

2) Resolution: SSR 2016/2017-005 Aspirations of the Staff Senate. President Baird stepped down and Senator Powers presided over this portion of the meeting. The question on revisions was asked. Debate followed. A change in wording for part of the resolution was passed. Senator Powers relinquished the meeting back to President Baird.

**Announcements for the Good of the Order**

Senator Button asked for feedback when working with incoming freshmen. Discussion followed. Incoming freshmen should be referred to the website, academic advisor, or department chairs offices instead of the dean’s offices.

Senator Wullstein announced that the university is working on a business continuity plan. OIT is reviewing how data is stored.

**Adjournment**

President Baird adjourned the meeting at 3:11 pm.

Respectfully Submitted,  
Secretary/Treasurer—Cheryl Duke