Call to Order
President Baird called the meeting to order at 2:03 p.m.

Roll Call


Recognition of Visitors
Jerry Legere, 1994-2010 Registrar and Associate Vice President, Enrollment Management; liaison for Emeritus Faculty/Staff Association
Dr. John Maisch, Faculty Senate President

Approval of the Minutes
The minutes were approved as distributed without correction.

Special Order of the Day
Guest Speaker Dr. Mark Kinders, Vice President of Public Affairs

Dr. Kinders gave an overview of Oklahoma Governor Mary Fallin’s state of the state address held on February 6th. Governor Fallin made a number of recommendations to the legislature. There is a recommendation to repeal the sales tax on groceries. A cigarette tax was proposed last year and failed; it is being proposed again this year. There is a bill to form a tax review commission. Dr. Kinders discussed the weapons on campus proposal in both faculty and staff senates and the value in both separate and joint proposals. He also answered questions about STEM funding, budget, and corporate taxes.

Senate Executive Committee Reports
President Baird:
President Baird gave an overview of our meeting with President Betz and Vice President Neuhold where we discussed our recent legislation on diversity and the parking bill proposal. He spoke on our joint council lunch with faculty senate executive committee and their proposal regarding email privacy for faculty members. He received a resignation letter from Dr. James “Keith” Killian. He summarized a meeting the executive committee had with Drew Duke, Assistant VP, Administrative Services regarding employee tuition waivers.

Vice-President Renteria:
Faculty Senate met on January 12. Faculty Senate reviewed three resolutions. Two resolutions were sent back to committee for additional revisions and research. Faculty Senate unanimously passed a resolution to update the diversity statement within the Faculty Handbook. VP Renteria also attended a RUSO dinner to represent Staff Senate at the CHK Central Boathouse. During this event, she learned how other universities implemented budget cuts last year.

Secretary/Treasurer Duke:
Secretary/Treasurer Duke gave a reminder to the senate about desk plates. If senators need a desk plate, they may contact her after the meeting.

Reporter/Historian Tozer:
Reporter/Historian Tozer is working with Robert Sallee on a staff senate list serve. She hopes this will be available by March of 2017.

Parliamentarian Powers:
Parliamentarian Powers reviewed Rules of Debate. Senators may speak twice on any debatable motion on the same day. Each time, senators may speak for up to 10 minutes. The maker of the motion has a one-time right to preference (get to talk first). Let the speaker finish before seeking the chance to speak. There can be a subsequent motion made to limit or extend debate. There can also be a motion to call for the previous question or end the debate. Both the motion to limit/extend and to end the debate require 2/3 vote and are not debatable. The 2/3 requirement is there “because it suspends the rules, and because limiting debate takes away the basic rights of all members to full discussion and may restrict a minority’s right to present its case”. From Robert’s Rules pg. 193. Parliamentarian Powers also discussed the staff senate nomination process.

University-Wide Committee/Representation Reports

1. University Planning Council

President Baird discussed January topics of UPC. The office of global affairs international student fee and academic affairs college fees were presented. He also discussed the February topics. Those were an increase in student activity fee, new advisement fee and tuition waivers. At the end of the meeting, President Betz has instructed his cabinet to review their stop doing list.
2. Communicator’s Council  Senator Jackson-Hardwick

Senator Jackson-Hardwick said the new UCO website will launch on February 19th. Old North’s re grand opening will be February 23rd from 1pm – 4pm. The metro music festival will be April 8th.

3. Healthy Campus Leadership Team  Senator Curtis

Their next meeting will be on Thursday, nothing to report at this time.

4. Committee for University IT Project Prioritization  Senator Dumas

Their committee is working with blackboard to implement a system where using a key card will allow access to buildings on campus. This system will help monitor who is coming and going to buildings on campus. This could potentially save DPS money. The second project they are working on is a job scheduler. There are several processes where we rely on staff to come into work at odd hours, and a job scheduler could run these processes automatically. The next project they discussed is a higher education data dictionary. In their January meeting they reviewed 3 projects, they were all approved and will go to cabinet.

5. National Alumni Board of UCO  Senator Morris

Senator Morris shared that alumni fundraising is a priority. Several things are on their docket. Upcoming speakers to include Mike Morgan, Mick Cornett, Judge Holmes for the Oklahoma City alumni chapter.

6. Committee on Diversity  Senator Renteria

The committee met on January 11 to discuss the Employee Conference scheduled for May 25. The theme of the conference will be Global and Cultural Competencies. Dr. David Macey is the new chair of the committee. Also, Senator Weathers, a member of this committee, announced the new US Access Board guidelines for web content and accessibility. A one year extension has been granted for compliance with the new guidelines.

7. Legislative Update  Senator Butler

Senator Butler stated that VP Kinders was thorough on his address to the senate regarding the legislative update. UCOSA to vote next week on the weapons on campus resolution.

8. LU CO Re-Tooling Committee  Senator Castleberry

Senator Castleberry had to miss their last meeting and has not received the notes as of yet.

**Senate Standing Committee Reports and Membership**

1. Constitution, Parliamentary Procedure, and Elections Committee  Chair: Senator Powers
Vice Chair: Senator Rogalsky  
Members: Senators DeBoard, and Moore  
Report: They are ready to push out nominations by the end of next week, possibly earlier. The committee received a list naming employees in either the finance or operations area after the split of the former administration division.

2. **Communications Committee**  
Chair: Senator Tozer  
Vice Chair: Senator Jackson-Hardwick  
Members: Senators Hsu, and Wullstein  
Report: The committee met on January 17th and discussed distributing a survey on communication in the senate. They came up with a list of questions to include in the survey. An intern will be creating the survey on qualtrics. Senator Tozer reminded all senators to please take the survey when it is received.

3. **Personnel Policies and Compensation Committee**  
Chair: Senator Mankin  
Vice Chair: Senator Shortt  
Members: Senators Goad, LaFave, Motley, Peck  
Report: This committee has met several times in the last month. They are still working on the paid family leave bill and leave share proposal. They will be introducing those two proposals during new business.

4. **Staff Development and Wellness Committee**  
Chair: Senator Curtis  
Vice Chair: Senator Castleberry  
Members: Senators King, Waddle, Weathers, and Young  
Report: No meeting last month due to the general meeting date change, nothing to report at this time.

5. **Information Resources and Technology Committee**  
Chair: Senator Button  
Vice Chair: Senator Vorphal  
Members: Senator Hagy  
Report: They met several times using technology. They are planning to kill the staff email bill, and opened the floor for questions. Several questions were asked, and the committee will look into those concerns. President Baird suggested to talk about this again at a later date meeting due to time constraints.

6. **Alumni and Community Service Committee**  
Chair: Senator Hogan  
Vice Chair: Senator Dumas  
Members: Senators Butler, Hull, Killian, and Morris  
Report: The committee met via email and approved the resolution No Guns on Campus Reaffirmation. There is an upcoming event on February 16th in the Pegasus Theater in
which Tom Spencer, executive director of OTRS will be presenting. Senator Hogan encouraged senators to attend.

**Unfinished Business**

None

**New Business**

Proposal: FMLA and Accrued Leave. Senator Mankin gave an overview of the proposal. Debate followed. After several questions were asked, President Baird cut off questions and stated that there will be a full debate next session.

Proposal: Leave Share Amendment. Senator Mankin gave an overview of this proposal. Debate and voting will occur next month.

Resolution: No Guns on Campus Reaffirmation. Senator Hogan summarized the resolution. Senator Butler motioned to not debate this resolution. There was a call for voting on whether to vote on this resolution at today’s meeting. The motion passed. Then there was a verbal vote on whether to adopt the resolution. The resolution was adopted. As a point of order, Vice President Renteria will assign a resolution number.

**Announcements for the Good of the Order**

Dr. John Maisch thanked the staff senate for letting him observe today’s meeting. He noted that faculty is only as strong as the staff who support them. He stated that staff senate proceedings are more formal than faculty senate, and thanked Senator LaFave and Senator Peck for their support during faculty senate elections.

Senator Tozer gave an update on parking near the Nigh University Center.

**Adjournment**

President Baird adjourned the meeting at 3:52 pm.

Respectfully Submitted,
Secretary/Treasurer—Cheryl Duke