Call to Order
President Baird called the meeting to order at 2:11 p.m.

Roll Call


Recognition of Visitors

Approval of the Minutes
The minutes were approved as distributed without correction.

Special Order of the Day
Guest Speaker, Dr. Don Betz, UCO President. After the group photo, Dr. Betz thanked the staff senate for their service, and stated he has never been disappointed in their work. He spoke about the value of the Staff Senate, the seriousness of the upcoming budget, and upcoming changes at UCO. He is glad that we have both faculty and staff senates on campus and how the university has benefitted from both groups. He discussed several past Staff Senate resolutions and how they have positively affected the campus. He discussed budget cuts and the decision by leadership to cut other areas first before cutting university personnel. He discussed how we are becoming a hybrid university, supported both by state funding and fees. He also discussed upcoming parking lot changes and adding more parking on the outskirts of campus. He then passed out certificates of service for senators who completed their terms in 2016.

Senate Executive Committee Reports
President Baird: Kevin Freeman will be our guest speaker in November; Dr. Pope in December. We have received a letter of resignation from Lora Motley. President Baird sent out an email about nontraditional students, whether that should be a debate in the senate, he prefers it be in committee or open senate, not a debate by email. If any of you want to take that on, it is a debate worth having. President Baird discussed how Staff Senate can be a powerful voice to the cabinet. As a senate, he wants us to look at what we would be willing to lose before cutting personnel. We want the cabinet to look at all non-mission critical areas to cut before looking at laying people off. Project prioritizing may be a way to help with those decisions. President Baird reminded the senate to discuss these issues in committees and debate in open session. President Baird mentioned the draft of aspirations of the Staff Senate that he will send out to the group. His goal is for it to be a guide to help determine what our goals are.

Vice-President Renteria:
VP Renteria attended the first Faculty Senate meeting. Faculty Senate is organizing its committees for the year. Also, she updated the committee report template and will be sharing it with the committee chairs.

Secretary/Treasurer Duke:
Secretary/Treasurer Duke expressed thanks to the Forensic Science Institute for allowing us to meet in the room at no cost for our meetings, she reminded all senators to please lower and push in chairs at the conclusion of the meetings.

Reporter/Historian Tozer:
Reporter/Historian Tozer has updated the website with minutes and agendas. If senators would like their photo to be included in their contact information, send it to her and she will add that to the website. Senator Tozer will continue to investigate options for an email list for current staff senate.

Parliamentarian Powers:
Parliamentarian Powers was absent, no report.

University-Wide Committee/Representation Reports

1. University Planning Council
   Senator Baird

   The UPC met and identified strategic goals that fall under the 4 pillars, President Baird will send them out to Staff Senate. President Baird suggested that when the Staff Senate generates proposals, we tie those to one of the 4 pillars if applicable. Next, UPC will target development and resource commitments. How much money, where is it coming from. Then, the council will be prioritizing those goals in approximately two months. President Baird has been tasked to give a report in January on behalf of Staff Senate. The structure of that report will be left up to President Baird. What are the major bills, the general goals of senate, and proposals in the works? He will be asking for feedback.

2. Communicator’s Council
   Senator Jackson-Hardwick
The next meeting of communicator’s council will be October 5th; Andrea McCoy in academic affairs will represent faculty.

3. Healthy Campus Leadership Team  
Senator Curtis

Senator Tozer attended. They broke out into committees and discussed what they could do campus wide and park and pay options. Determining how to tell what is already going on within healthy campus and how to disseminate information better.

4. Committee for University IT Project Prioritization  
Senator Dumas

Met in September; reviewed one project by Sonya Watkins regarding software to run the service desk; there is a current request for proposal; the current software never lived up to what the vendor promised. They are shifting funding from the current to a new vendor.

5. National Alumni Board of UCO  
Senator Morris

Next meeting will be this evening, October 4, 2016.

6. Committee on Diversity  
Senator Renteria

The Diversity Committee met on September 14. The committee discussed the university website redesign and ways that the diversity page can be prominently featured. The committee is reviewing institutions of higher education that were awarded the Higher Education Excellence in Diversity (HEED) award. Discussions continued for the faculty/staff diversity forum. VP Renteria will provide information as it solidifies. UCO received a US Department of Education TRIO Educational Opportunity Centers grant; a group of faculty and staff are looking to establish a Native American education academy via grants. There are new federal ADA laws. UCO will be hosting the Gathering of Nations event October 5 to recognize Indigenous People’s Day. A resolution will be introduced to Faculty Senate to remove the Land Run mural.

7. Legislative Update  
Senator Butler

In the upcoming Oklahoma election, Senate Seat 41 is open and there are with 9 open legislative seats in the metro area. Senator Butler shared Leadership Central and Public Affairs has a legislative toolbox which shares legislative information, which may impact higher education/UCO. This may be linked to the Staff Senate website. The Oklahoma 2016 voter guide was released and Senator Butler brought some. Senators can utilize these resources in their time. This legislative session, Leadership Central and Public Affairs is coordinating a student task force to take students to the capitol and interact with legislators to share their perspectives on higher education. If there are issues you are personally interested, or if you have students who may be interested let Senator Butler know. Oklahoma voter turnout is low, Senator Butler reiterated that people needed to vote.
1. **Constitution, Parliamentary Procedure, and Elections Committee**  
   Chair: Senator Powers  
   Vice Chair: Senator Rogalsky  
   Members: Senators DeBoard, and Moore  
   Report: Met on September 13, working on a resolution to solidify short term vacancy processes. Will debate at the November Staff Senate meeting.

2. **Communications Committee**  
   Chair: Senator Tozer  
   Vice Chair: Considering at the next meeting  
   Members: Senators Hsu, Jackson-Hardwick, and Wullstein  
   Report: Met on August 8, Bill number SSB 2015/2016-003 – Cost Saving Measures was killed. Based on the end of the year report provided by the 2015-2016 communications committee, as well as printed e-mail correspondence from multiple members, the committee felt more information was needed in order to make a decision that would potentially impact most of the campus. The scope of the bill is felt to be large enough that it required more campus input, and that a University-wide task force or similar, more broad committee would need to be involved.

3. **Personnel Policies and Compensation Committee**  
   Chair: Senator Mankin  
   Vice Chair: Senator Shortt  
   Members: Senators Evans, Goad, LaFave, Motley, Peck, and Vaughn  
   Report: No meeting in September, Meeting later in October, with Lisa Harper and Faculty Senate CPP&E committee, will report after that meeting occurs.

4. **Staff Development and Wellness Committee**  
   Chair: Senator Curtis  
   Vice Chair: Senator Castleberry  
   Members: Senators King, Waddle, Weathers, and Young  
   Report: Britney Criswell and Khari Huff came to discuss items that the Healthy Campus Leadership Team is working on for this year. The primary focus for the year will be faculty and staff wellness and how to get more buy in from those groups.

5. **Information Resources and Technology Committee**  
   Chair: Senator Button  
   Vice Chair: Senator Vorphal  
   Members: Senator Hagy  
   Report: Email meeting on Tuesday September 20-21, 2016  
   Senator Button emailed Joyce Schwartz, Tech Support Assistant in the Communications department, and Adam Crouch, Manager of Technology Support in the Office of Information Technology. Emails were sent to collect information on the feasibility of implementing the proposal to allow retired staff to continue to access UCO email accounts.
Senator Button also contacted Sharla Weathers, the sponsor of the bill, as well as Senator Dumas, Senator Vorpahl and Senator Hagy. Emails were sent with information gathered from the Office of Information Technology. Killing the bill is being reconsidered.

6. **Alumni and Community Service Committee**
   Chair: Senator Hogan
   Vice Chair: Senator Dumas
   Members: Senators Butler, Hull, Killian, and Morris
   Report: Did not meet, no report.

**Unfinished Business**
None

**New Business**
Resolution: Short Term Vacancy Replacement was introduced by Senator DeBoard from the CPP&E Committee. This will be debated in next month’s meeting; next meeting we will vote on it.

**Announcements for the Good of the Order**
The inaugural staff day of wellness will be November 2nd. The event is a Healthy campus & Human Resources collaboration. Staff participation and awareness helps lower health insurance premiums. Most services will be at no cost, or UCO insurance will cover 100% of the costs. Family members who are covered are welcome. The website is going live early next week. Check centralities for more information.

October is cybersecurity awareness month; there will be announcements going out in centralities. There will be a drawing for an Apple TV. A reminder that cybersecurity training is mandatory. Reminder not to click on links and protect yourself from these scams. Higher education seems to be a target.

A call for programs for Ted X went out yesterday. Speakers must be affiliated with the UCO community. Applications are due by October 24th at 5pm.

**Adjournment**
President Baird adjourned the meeting at 3:32 pm.

Respectfully Submitted,
Secretary/Treasurer—Cheryl Duke