Call to Order
President Terrell called the meeting to order at 2:03 p.m.

Roll Call

Senators Absent (4): Senator Baker, Senator Brown, Senator Killian, Senator Shortt

Recognition of Visitors
Shelby Button, Chris Masterson, Katie Saylor, Adrienne Nobles, Charlie Johnson, Marian Spears, Tamra Kitsmiller, Deanna Brandt, Kuang-Chung Hsu, Mickey Hepner

Approval of the Minutes
The minutes were approved as distributed without correction.

Special Order of the Day
Guest Speaker VP Charlie Johnson and AVP Adrienne Nobles of University Relations presented on the new branding initiative. Building upon the “Live Central” campaign a lot of research involving many focus groups was done. The results of these efforts was the new campaign “Connect to Central”. This campaign has kicked off as can be seen by the new banners across campus. University Relations is taking the message out to the community and is inviting areas across campus to schedule a “Live the Brand” workshop so that they can be empowered to share how their area can “Connect to Central.”

Guest Speaker Dr. Mickey Hepner presented his proposal on a Defined Contribution Plan alternative and what that might look like at UCO. Back in 2004 both OU and OSU took steps so that employees could have an option to choose whether or not to participate in OTRS a Defined Benefit or choose a Defined Contribution Plan. Dr. Hepner presented that by allowing this choice, employees could increase their retirement contributions and take home pay, while, at the same time, generating cost savings for the institution.
Guest Speaker Dr. Sharra Hynes presented on the formation of a Non-Traditional Student Taskforce that was announced in February. This Taskforce came about after conducting a couple of needs assessments. The Taskforce is made up of people from different areas on campus. As stated in the Centralities press release, this “taskforce will address needs such as childcare for students with dependents and will research other potential needs such as spaces that are friendly for commuting/adult students and more.” A recommendation is expected later this spring.

**Senate Executive Committee Reports**

**President’s Report:**

Confirmation to fill the **Staff Senate Faculty vacancy** will be today under New Business. With Executive Committee approval, Kuang-Chung Hsu, has accepted the request to be appointed to serve as a Faculty representative for the remainder of the 3-year term vacated by John Woods.

Staff Senate representation was requested to be on the **Web Accessibility in Higher Education Project Team**. Senator Charlotte Waddle, with Executive Committee approval, was appointed.

President Terrell will be representing Staff Senate by participating in an **Anytime/Anywhere File Sharing and Collaboration Focus Group**.

**Senator Romano has resigned** from the Senate, effective immediately. **Senator Brown has resigned** from the Senate, effective end of June 2016. Both were three-year terms, ending June 2018, and both will be filled by special election subsumed within the regular election.

**Vice-President’s Report:**

VP Renteria reported that Faculty Senate passed a No Guns on campus resolution. The OTRS and Defined Contribution resolutions were also introduced during the February meeting and will be voted on at the March meeting. VP Renteria, in collaboration with members of the Staff Senate executive committee, has been working on the joint resolution process with Faculty Senate Parliamentarian Maisch. Faculty Senate reviewed the process with their members and unanimously supported to adopt the agreed upon process.

The Joint proposal process is:

When an introduction of joint resolution occurs in either Senate:

- Presidents of Senates will communicate to inform each other
- Once it has been assigned to committee, the committees will work together to draft a joint resolution (this can be done as the chairs of the committees see fit; meeting as a big committee, assigning subcommittees, or assigning a rep from each body)
- Once the draft of resolution is ready, the draft will be sent to both senates for feedback to prevent last minute changes from the floor
- Once feedback is incorporated, then, each committee will introduce the final draft for a vote at the next Senate meeting.
We are still working out a few details on how it will work once it is up for vote. We ask that you do not use the Staff Senate logo on joint resolutions until the Staff Senate has approved the resolution. VP Renteria will be working on a template. Upon request of the Senate, a flowchart will be created for the Joint Resolution process.

Secretary/Treasurer’s Report:
Tentatively set a meeting with the officers from Staff Senate, Faculty Senate and UCOSA for Friday, April 22, 2016.

Reporter/Historian’s Report:
Senator Supon reported that the website is being updated to include a temporary webpage of the nominees’ information for the upcoming elections.

Parliamentarian Report:
Nothing to report at this time.

University-Wide Committee Reports:

1. University Planning Council
   Nothing to report at this time.
   Senator Terrell

2. Communicator’s Council
   Nothing to report at this time.
   Andrea McCoy

3. Professional Development Advisory Committee
   Nothing to report at this time.
   Senator Castleberry

4. Healthy Campus Leadership Team
   Nothing to report at this time.
   Senator Curtis

5. Committee for Univ IT Project Prioritization (CUIT)
   Nothing to report at this time
   Senator Cole

6. National Alumni Board of UCO
   Nothing to report at this time.
   Senator Dumas

7. Committee on Diversity
   Nothing to report at this time.
   Senator Arnold

8. Transformative Learning for Employees Task Force
   Senators Castleberry and Moore
   Nothing to report at this time.
Senate Standing Committee Reports and Membership

1. Constitution, Parliamentary Procedure, and Elections Committee
Chair: Senator Baird
Members: Senator Brown, Senator Davis, Senator Rogalsky
Elections: They will run from March 7th to 11th. We are collecting short bios from the candidates which will be hosted on the Staff Senate Website.

<table>
<thead>
<tr>
<th>Division</th>
<th>Open Seats</th>
<th>Nominees</th>
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<tbody>
<tr>
<td>Academic Affairs</td>
<td>6</td>
<td>8</td>
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<tr>
<td>Administration</td>
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<td>Student Services</td>
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<td>Faculty</td>
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<td>Information Technology</td>
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Please note that because of the resignation of Tracey Romano, and the resignation of Shandise Brown at the end of this term, there is an extra open seat for the Academic Affairs and Administration divisions, respectively. We are using the general election to subsume the special election to fill these spots. After which, we will randomly assign their seats, ending in 2018, amongst the winners of those elections.

2. Communications Committee
Chair: Senator Supon
Members: Senator Stone, Senator Wullstein
Met in February. Still working on the Cost-Savings Measures Bill. Plan to meet this month.

3. Personnel Policies and Compensation Committee
Chair: Senator Gillmore    Vice Chair: Senator Weathers
Members: Senator Butler, Senator Moore, Senator Romano, Senator Shortt, Senator Young

Nothing to report at this time.

4. Staff Development and Wellness Committee
Chair: Senator Curtis    Vice Chair: Senator Castleberry
Members: Senator Arnold, Senator Baker, Senator Killian, Senator Waddle

Committee voted to Kill SSB 2014/2015-004 Review Staff Awards. Reasoning: After visiting with Ann Barnes in HR it was decided the bill was redundant with Proposal SSR 2015/2016-006 Transformative Learning: Bring It-Grow It-Show It.

5. Information Resources and Technology Committee
Chair: Senator Wheelbarger    Vice Chair: Senator Cole
Members: Senator Vorpahl
Hopefully will be bringing an update on bill that is in committee soon.
6. Alumni and Community Service Committee
Chair: Senator LaFave  
Vice Chair: 
Members: Senator Bhargava, Senator Dumas, Senator Hogan 
Nothing to report at this time.

Unfinished Business
1. Resolution: SSR 2015/2016-005 Diversity Committee Website. Motion made from the Staff Development and Wellness Committee by Senator Curtis. No debate. Motion passed.

New Business
1. Confirmation of Presidential Appointment for Academic Affairs Vacancy: Motion to confirm by President Terrell. Motion Passed.
2. Rescind Resolution: SSR 2015/2016-008 Campus Childcare. Motion to rescind was made by VP Renteria on behalf of the Staff Senate Executive Committee Debate followed. Meeting time expired and was adjourned

Unfinished business from this meeting will be on the agenda under Unfinished Business for the April meeting.

Announcements for the Good of the Order

Adjournment
President Terrell adjourned the meeting at 4:00 pm.

Respectfully Submitted,
Secretary/Treasurer—James Powers